



## Garfield School District Student/Parent Agreement for HP Probook X360 Use Grades K-12

Student's Name: \_\_\_\_\_ Grade \_\_\_\_\_ Student ID# \_\_\_\_\_ Homeroom \_\_\_\_\_

### **Student Agreement for HP Probook X360 use:**

1. I will take care of my HP Probook X360.
2. I will never leave the HP Probook X360 unattended.
3. I will never loan out my HP Probook X360 to other individuals.
4. I will know where my HP Probook X360 is at all times.
5. I will charge my HP Probook X360's battery for school each day.
6. I will keep food and beverages away from my HP Probook X360 since they may cause damage to the device.
7. I will not disassemble or have disassembled any part of my HP Probook X360 or attempt any repairs by myself or a third party.
8. I will be responsible for all damage or loss caused by neglect or abuse.
9. I will use my HP Probook X360 in ways that are appropriate, that meet Garfield School District expectations, and that are educational.
10. I will not place decorations (such as stickers, markers, etc.) on the HP Probook X360.
11. I will not deface the serial number or HP Probook X360 label on the HP Probook X360.
12. I will not download any violent or inappropriate games only educationally appropriate.
13. I understand that my HP Probook X360 is subject to inspection at any time without notice and remains the property of Garfield School District.
14. I will follow the policies outlined in the HP Probook X360 Policy, Procedures, and Information Handbook and the Acceptable Use of Computer Networks/Computers and Resources Policy while at school, as well as outside the school day.
15. I understand that my use of the HP Probook X360 is subject to all applicable District policies and regulations, as well as any applicable provisions of the Student Handbook and any individual building policies and procedures.
16. I agree to return the District HP Probook X360 and power cords in good working condition.
17. I will be a proactive digital citizen when using my HP Probook X360.

### **Student/Parent Agreement for HP Probook X360 use:**

1. We understand our responsibilities with respect to the care and maintenance of the HP Probook X360.
2. We understand that students in grades K-12 will take HP Probook X360s home in the evenings for school-related use and understand that students must have their laptop charged and ready for school everyday. (Chargers must stay home)
3. We understand that any problems or damage must be reported to the school in accordance with school procedures.
4. We understand that Garfield School District reserve the right to conduct unannounced inspections of HP Probook X360s. Students have no rights of confidentiality when using this device. Contents of email, information regarding internet usage, and network communications may be reviewed at the sole discretion of the District.
5. We understand that the use of HP Probook X360s will be governed by all terms and conditions of Garfield School District policies and regulations, including but not limited to, the Acceptable Use of Computer Networks/Computers and Resources Policy 2361.
6. While the Garfield School District purchased insurance for the device, in the event the laptop is lost or stolen, you may be asked to incur the cost of the laptop.





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7. Inappropriate content will not be allowed on the laptop. The presence of inappropriate material, including but not limited to pornographic material; inappropriate language; weapon-related content; alcohol, drug, and/or gang-related symbols or pictures, will result in disciplinary action and possible loss of laptop privileges.
8. Students may at no time download material that violates the terms outlined in the Acceptable Use of Computers Agreement, or Students Rights, the School Handbook, and district policies
9. Students who graduate early, withdraw, or terminate enrollment in the Garfield School District for any other reason must return their HP Probook X360 and peripherals on the date of termination. Failure to timely return the property and the continued use of it for non-school purposes without the school's consent will be considered unlawful appropriation of school property.
10. We are aware that the electronic device may record or collect information on the activity/activities or the use of the device if the device is equipped with a camera, global positioning system, or any other feature capable of recording or collecting information on any activity or use of the device. Garfield School District shall not use any of these capabilities in a manner that would violate the privacy rights of the student or any individual residing with the student. (Anti-Big Brother Act S-2057)

I acknowledge receipt of this notification and I am aware of the terms and conditions outlined above regarding student devices, Office 365 accounts and students' access to the District's computer systems. My signature below indicates that I have read, understand and agree to the elements outlined in this document. My signature below further indicates that I authorize the District and any third-party designee to monitor my child's HP Probook X360 use and my child's access to the District's computer systems.

Student's Full Name: _____		
School _____	Grade _____	
Student's Signature: _____		Date _____
Parent/Guardian Name: _____		Date _____
Parent/Guardian Signature: _____		Date _____